

Hello,

The fact that you are reading this hopefully means that you are interested in starting a SoEI chapter in your area. Chapters are geographical subunits (Affiliates) and are concerned with representing and fulfilling the needs of the members specific to that geographic area.

I must first thank you for this consideration and I assure you that I, together with the National office, will help you every step of the way. Taking on this task should be interesting and fun for all concerned and that we look forward to being a part of that. Surround yourself with equally enthusiastic, dedicated folks and start the journey.

Starting a Chapter

- An interested group (or individual) contacts SoEI headquarters to convey interest in establishing a new chapter.
- The potential chapter organizes its board. The Board of Directors (BOD) shall include the Officers and Directors-at-large. The Officers shall be comprised of minimum of five (3-5) positions as follows: (Recommended are a Chair or President, Secretary, Treasurer and two Directors' at Large).
- Each of the officers must be members in good standing of the Society of Emotional Intelligence (SoEI).
- The potential chapter informs SoEI headquarters of the names of officers. The group is granted provisional chapter status.
- SoEI headquarters sends sample bylaws for the provisional chapter to use as reference in drawing up its own bylaws.
- Upon notification of being granted official chapter status, the Chair becomes a member of the board of SoEI national.
- After being granted chapter status:
 - Membership in the Chapter requires membership in the national organization.
 - At the beginning of year two (2) and thereafter the chapter will pay to the national organization an Affiliate Maintenance Fee of \$300.00. The fee is subject to a periodic increase based on chapter growth.
 - Every Chapter is required to submit an annual report of its activities along with a financial statement, a roster of its members, and a copy of the current bylaws to the Society.
 - A bank account must be started and the required FEIN Number obtained.
 - A post-office box may be rented for use by the chapter members.
- Local membership dues for all categories shall be determined by the Chapter Board of Directors.
- The bylaws, policies, and procedures of SoEI shall take precedence over any bylaw, policy or procedure of the Chapter. Therefore, the bylaws, policies, and procedures of _____ Chapter will be consistent with those of SoEI.

"We bring EI to life"